DNRC/MISC AIS GRANT APPLICATION INSTRUCTIONS

1) **Register for an account and/or enter your User ID and Password to login to WebGrants https://funding.mt.gov.**

2) **Click on "Funding Opportunities" to view the AIS grant and other State of Montana funding opportunities.**

Questions? Please call Stephanie Criswell 444-0547

3) Click on "DNRC/MISC 2020 AIS Grant Program – Cycle 2" in the Title column.

06495	Department of Agriculture	AGR Test Program Area	AGR Nelson's Test FO - T3AP	not Applicable
10300	Department of Agriculture	AGR Test Program Area	Test 4/11	Final Application Deadline not Applicable
03686	Department of Agriculture	AGR Test Program Area	AGR John's Test FO	03/29/2015
26853	Department of Agriculture	AGR Test Program Area	TEST - SCBG	03/22/2018
100300	Department of Labor and Industry	DLI IWT Incumbent Worker Training	SFY21 Incumbent Worker Training	06/10/2021
64515	Department of Natural Resources and Conservation	DNRC	DNRC 2018 RRGL Application	05/15/2018
103133	Department of Natural Resources and Conservation	DNRC	DNRC/MISC 2020 AIS Grant Program - Cycle 2	10/19/2020
47687	Department of Natural Resources and Conservation	DNRC Sage Grouse	DNRC SAGE GROUSE Easement Funding Opportunity FY17	Final Application Deadline not Applicable
49306	Department of Natural Resources and Conservation	DNRC Sage Grouse	DNRC SAGE GROUSE Project Funding Opportunity FY17	Final Application Deadline not Applicable
101555	Department of Commerce	DOC MOTBD BSTF Job Creation	DOC - Big Sky Economic Development Trust Fund (BSTF) - Job Creation Projects - FY 21-03	09/16/2020

4) Click on "Start a New Application" to start the application process.

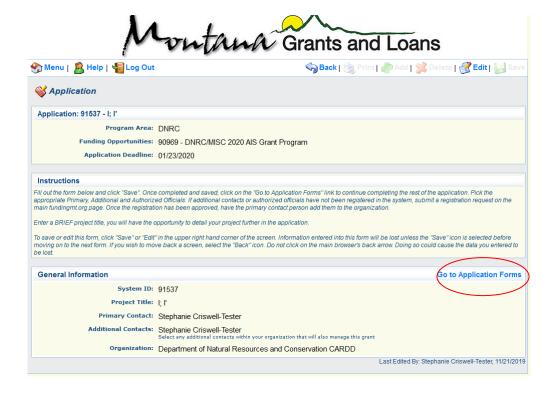**Opportunity Details**   Copy Existing Application | Start a New Application | Ask A Questi

90969-DNRC/MISC 2020 AIS Grant Program

DNRC
Application Deadline: 01/23/2020 12:00 AM

Award Amount Range:	$0.00 - $50,000.00	**Program Officer:**	Stephanie Criswell
Project Start Date:		**Phone:**	406-444-0547 x
Project End Date:		**Email:**	scriswell@mt.gov

Award Announcement Date:

This Opportunity is recurring — No
Categorical Area(s) To be Addressed by Program — Natural Resources

Description

5) Enter the name of the project in the "Project Title" text box and your organization. Then click on "Save" (at the top right).

General Information

Primary Contact:*	Stephanie Criswell-Tester
Project Title: (limited to 250 characters)*	
Organization:*	

This screen allows you to make changes to the project title by clicking on "Edit" or to continue to the application forms by clicking on "Go to Application Forms." To select additional contacts, designate an authorized contact or make other edits to this screen, click "Edit" to add those individuals. Hold the control button and click on the names to add more than one additional contact.

6. Click "Go to Application Forms."

Now, you can click on any form and begin filling in the required information for that form.

You can see all the forms that need to be completed for this type of application. <u>REMEMBER:</u> the column "Complete?" must have a check mark in it for each form before WebGrants will allow the application be submitted.

Application Forms		Application Details | Submit | Withdraw
Form Name	**Complete?**	**Last Edited**
General Information	✓	08/25/2020
AIS Grant Application Summary		
AIS Funding Sources		
AIS Project Purpose Summary		
AIS Project Task & Description		
AIS Project Management		
AIS Project Schedule		08/26/2020
AIS Project Budget		
AIS Other		
AIS Link to Authorization Statement		

<u>Time Saver Tip:</u> you can draft your narrative information in Microsoft Word, save that file, and then copy and paste it into the form you are working on in WebGrants. This will also prevent you from losing data while working on the application due to system time outs.

On the authorization form, you must click save before the link for the form will display.

Montana Grants and Loans

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🖌 **Application**

Application: 91537 - I; I'	
Program Area:	DNRC
Funding Opportunities:	90969 - DNRC/MISC 2020 AIS Grant Program
Application Deadline:	01/23/2020

Instructions
Please print this form and sign.
Return this printed and signed page to DNRC electronically or mail to: DNRC-CARDD, Attn: Stephanie Hester, PO BOX 201601, Helena, MT 59620

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Application

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Program Area: DNRC

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Link   Mark as Complete | Go to Application Forms

Authorization Signature Form

Click "LinK," print, sign, and return the form electronically or via mail to Stephanie Criswell at DNRC.