

MEETING MINUTES

Meeting/ Project Name:		MISAC	
Date of Meeting:	January 31, 2017	Time:	10-2
Minutes Prepared By:	Stephanie Hester	Location:	Montana Historical Society, Helena
1. Meeting Objective			
Administrative matters, Mussel Response updates, new business			
2. Attendees			
Bryce Christiaens, Tom Boos, Steve Wanderaas, Dave Burch, Gary Adams, Jane Mangold, Tom Smith, Steve Tyrrel, Jeff Baumberger, Stephanie Hester, Andy Welch, Lindy Garner, Virgil Dupuis, Tom Smith, Rick Forkel, Elena Evans			
Phone: Katie McKeever (Amy Gannon proxy), Steve Bekedam, Floyd Thompson, Monica Pokorny, Patricia Gilbert			
3. Agenda and Notes, Decisions, Issues			
Topic	Discussion		
Welcome	Bryce opened the meeting at 10:05. Round robin introductions. Administrative matters <ul style="list-style-type: none"> Several schedule conflicts today WRDA call, Mussel Implementation Team tour 		
September 15 minutes	Steve Wanderaas motion to approve minutes Tom Boos seconded Discussion: none Action on motion: motion passes unanimously		
MISAC Status	<ul style="list-style-type: none"> Continuance of EO signed <ul style="list-style-type: none"> Changes to EO: added legislative rep., DEQ, change in sunset date Discussed concerns about gap in old and new EO and communication Members would like better communication about mussel response Would like more transparency going forward Waiting for official re-appointments from Governor's Office MISAC is all-taxa. Need to refocus on our mission and developing priorities for next two years Overall comfort level from membership with exec. Committee making MISAC decisions Bylaws and elections <ul style="list-style-type: none"> Elections to follow reappointments Bylaws will be updated by newly appointed Council. Review for now. <p>ACTION: Council wants to press the issue to include ICS expertise and additional stakeholder to perform AAR. Tom will check with FWP before the Council takes action.</p> <p>ACTION: Include ICS experts in Mussel Response Team</p>		
ICS Table Top Exercise	Steve Tyrrel provided overview of ICS for emergency responses <ul style="list-style-type: none"> Discussion of role of ICS in emergency response for invasive species Connection between fed funding and ICS (NIMS) ICS worked well with Mussel Response. Real value when you are dealing with multiple jurisdictions Different levels of involvement in IC Structure Recommends developing roster of qualified incident commanders within state agencies are available to organize the incident initiative in an advisory role Gary discussed need for statewide training <ul style="list-style-type: none"> Has staff that conducts exercises DES interested in helping us conduct exercise Need agreement on whether not to hold exercise 		

	<ul style="list-style-type: none"> • April 4 is tentative date • Audience: anyone involved in responding to natural resource emergency <p>Rick Forkel (DES—state training officer)</p> <ul style="list-style-type: none"> • DES wants to support MISAC's tabletop exercise • ICS comes down to 4 areas <ul style="list-style-type: none"> ◦ Command (authority), coordination, communication, resource utilization • Recommend attendees conduct online training prior to exercise • Tabletop great way to practice on a low-threat exercise to stay proficient • Incorporate into MISAC work plan to provide statewide response training <p>Who appropriate to invite?</p> <ul style="list-style-type: none"> • County and reservation extension agents. Weed district managers • MISAC should be conduit to training, but not the trainers • What is goal of exercise? This is not training. It's informational/overview about what ICS can provide. To support agencies developing emergency response • Each agency needs to identify who and how many people need to be trained in ICS <p>Motion: Steve Tyrrel moved forward with tabletop exercise on April 4 and a subcommittee will work out details. Second: Jane Mangold Discussion: Is this training for Council or others? Less than 40 is ideal audience. Idea to have a preliminary to gauge and provide another exercise later in the year. Recommend having two exercises—one for Council, one for identified. Action on Motion: Unanimous approval</p>
Mussel Response	<p>MISAC members toured Mussel Implementation Center</p> <p>Bryce provided funding overview for mussel implementation and status of legislation</p> <p>Rapid Response After Action Review</p> <ul style="list-style-type: none"> • Incident Command conducted an AAR • Neighboring states and provinces interested in learning about Montana's experience using ICS for the mussel response • Incident Command requested MISAC produce a white paper • Council members supportive of gathering more input on response and sharing through a white paper • TO DO: Gary Adams to send templates <p>MOTION: Gary Adams moved to conduct an after action review and produce a white paper. A subcommittee will be formed to discuss and plan, scope and scale. SECOND: Tom Smith Discussion: Point is to gather feedback to provide guidance for other organizations to learn from our experience. Action on Motion: Unanimously passed</p>
Mussel Implementation MISAC Recommendations	<p>Bryce provided an overview of recommendations in the Mussel Response Implementation Plan. It included two recommendations from MISAC for the 2019 biennium.</p> <p>1) Rapid Response Plan --Mussel command produced a draft plan using emergency funding</p> <p>2) Data Management</p> <p>Request for additional .5 FTE-MISAC COORDINATOR</p>
	<p>Framework was approved by Governor's Office</p> <p>How do we want to implement framework? How do we want to organize our meeting schedule?</p> <ul style="list-style-type: none"> • Work plan development • E&O (speaking engagements, NISAW, Invasive species rotunda day)

	<p>Meeting schedule and next steps:</p> <ul style="list-style-type: none"> • Chair recommends quarterly full-council meetings with subcommittee meetings in between • Suggestion to hire facilitator to work with Council to identify priorities and then break into subcommittees • Subcommittees to meet by phone prior to next meeting to rank category • Full group will reconvene to finalize priorities • Need to discuss others to include in subcommittees <p>Communications plan</p> <ul style="list-style-type: none"> • Offer by Pacific States Marine Fisheries Commission to help MISAC develop a plan • Way for public to provide input and participate in subcommittees • Include MISAC update in Bulletin <p>ACTION: Stephanie to work with PSMFC on communication plan</p> <p>MOTION for Stephanie to work with Lisa D. to develop a communication plan</p> <p>Discussion: none</p> <p>Action on Motion: Unanimous approval</p>
Rotunda Day	<p>Invasive Species Day in the Capitol Rotunda, April 3</p> <p>Jane, Tom, Gary, Shantelle</p> <p>Tom to check with Caryn on dog demo</p> <p>Promote event with legislators</p>
New Business	<p>Invasive Species Legislation Roundup</p> <ul style="list-style-type: none"> • Bryce to send list of bills • Discussion and update on Redfield bill • HB 126—pesticide bill, MACO in draft form. Dave tracking • Firewood regulations—possibility to make changes through quarantine authority and discuss more comprehensive legislation at next session • Follow-up on Montana Seed Act—update to seed act to incorporate new species <p>ACTION: set-up meeting with firewood subcommittee (Amy, Gary, Bryce, Leah) to determine next steps. Council to then make recommendations to Governor and Directors to move forward</p> <p>Montana Weed Management Plan comments</p> <ul style="list-style-type: none"> • Dave incorporating. Needs by 2/15/17 • Feedback that plan doesn't seem to align with Invasive Species Framework. Dave B. will take a look. Has received the same comment by others. <p>Discussion about taxa-specific plans following Invasive Species Framework. Council's role is to advise and recommend programs follow Invasive Species Framework format.</p> <p>State Wildlife Action Plan (SWAP)</p> <ul style="list-style-type: none"> • FWP does not include invertebrates included in state wildlife plan • federal funding can only be accessed for species identified in plan • invasive impacts to pollinators is connection to MISAC • Should MISAC recommend to FWP that invertebrates be included in state wildlife plan? • ongoing issue • Need more information on the ramifications of adding new species to plan. Tom and Ian to gather more information and bring back to Council <p>Biopesticides (MD906)</p> <ul style="list-style-type: none"> • Biopesticide products being sold are not being labeled properly. Oregon and Colorado have stop sale order. Conversation about whether Montana should follow suite. • Products going through EPA registration process, so not any action to take now. • Are they still trying to sell product while product is in registration process? MISAC to understand how company is using product before taking any action. Lindy and Jane to see if she can find out any information.

	Other <ul style="list-style-type: none"> • CSKT invasive mussel meetings coming up • Invite tribal partners to table top
Public Comment	none
Wrap up	Dave Burch motioned to adjourn at 4:47 p.m. Jane Mangold seconded No Discussion Unanimous approval Adjourned

4. Action Items				
Action		Assigned	Due Date	Status
1	Council wants to press the issue to include ICS expertise and additional stakeholder to perform AAR. Tom will check with FWP before the Council takes action.	Tom Boos	11/22/16	In process
2	Include ICS experts in Mussel Response Team	SH, TB, BC	n/a	In process
3	Bylaw review—provide feedback to Stephanie	All	3/31/17	In process
4	Rapid Response Tabletop Exercise	All	4/4/17	Scheduled
5	After Action Review—develop white paper and subcommittee	SH	3/31/17	In process
6	Work with PSMFC and Lisa on Communication Plan	SH	3/31/17	Draft complete
7	Subcommittee follow-up on firewood regulations.	Amy, Gary Adams, and Steve W. Bryce	12/1	Met 4/3/17
8	Rotunda Invasive Species Day	All	4/3/17	Scheduled
9	State Wildlife Action Plan—gather more information to determine whether MISAC takes action	Tom, Ian	3/31/17	In process
10	Biopesticides-gather more information	Lindy, Jane	3/31/17	In process