

## MEETING MINUTES

<b>Meeting/ Project Name:</b>		<b>MISAC</b>	
<b>Date of Meeting:</b>	<b>July 7, 2016</b>	<b>Time:</b>	10-12
<b>Minutes Prepared By:</b>	<b>Stephanie Hester</b>	<b>Location:</b>	Teleconference
<b>1. Meeting Objective</b>			
<b>2. Attendees</b>			
Bryce Christiaens, Tom Boos, Steve Wanderaas, Dave Burch, Floyd Thompson, Gary Adams, Jane Mangold, Lindy Garner, Mike Miller, Patricia Gilbert, Tom Smith, Virgil Dupuis, Matt Ricketts, Mindy Wilkinson, Stephanie Hester			
<b>3. Agenda and Notes, Decisions, Issues</b>			
<b>Topic</b>	<b>Discussion</b>		
Welcome	Bryce opened the meeting at 10:07. Round robin introductions.		
May 24 minutes	<p>Tom Smith provided suggestions via email.</p> <p><b>ACTION:</b> SH review comments, update minutes, resend</p> <p>Will approve via email or at next meeting.</p>		
Council Vacancies	<p>There are two council vacancies: NRCS and Hydropower Industry</p> <p>NRCS—will provide representation at future meetings</p> <p>Matt Ricketts, State Forester, joining today</p> <p>In the future Jon Siddoway will serve until new Plant Materials Specialist is hired (formerly Jim Jacobs who retired)</p> <p>Hydropower—NW Energy has put forth a name and we are waiting to see if they apply through the Governor's Office</p>		
Strategic Framework	<p>MISAC has hired Mindy Wilkinson to develop the strategic framework who joined the meeting. Her experience includes:</p> <ul style="list-style-type: none"> <li>--drafted Hawaii and WI plans</li> <li>--served as Wisconsin IS Coordinator to advise WI DNR</li> <li>--Botany, Ecology, and IS Manager expertise</li> </ul> <p>Mindy introduced 2 draft documents</p> <ol style="list-style-type: none"> <li>1) Timeline—looking for review and adjust as necessary</li> <li>2) Draft Framework with topic categories of prevention, detection, rapid response, control</li> </ol> <p>Items to discuss today for developing an <b>implementation-oriented framework</b></p> <ol style="list-style-type: none"> <li>1) Agree on framework categories and ensure these topics capture needs</li> <li>2) Discuss the use of sub-categories that cross all major categories, e.g. research, education, funding, regulation</li> <li>3) Form subcommittees for each category</li> <li>4) Discuss when and where to hold listening session</li> </ol>		

#### 4 priority categories

- Need to make sure other categories are addressed within plan but not necessarily sure subcategories need to be called out for each topic area, e.g. research, education, funding
- Prevention
  - Items to address under prevention: weed resistant sites (susceptible sites—look at vegetative cover, soil health), education, management planning
- Education, research, coordination underlies most priorities

**MOTION:** Jane moved to accept the four categories proposed in Mindy's draft framework (prevention, detection, rapid response, control)

Mike Miller – seconded motion

No discussion

Unanimous approval

#### **Process for drafting framework:**

- 1) Mindy to comb through existing documents to cull goals and top actions identified
- 2) Via teleconference, Mindy to presents draft goals/actions to each subcommittee
- 3) Subcommittees to discuss to make sure draft accurately reflects the priority goals/actions and to identify gaps in information.
- 4) Mindy will consolidate information into draft framework that will be finalized by subcommittee for review to full Council.
- 5) Draft framework will be presented at listening sessions.

Subcommittee Role—Council members will be tasked with reviewing Mindy's draft, provide input (make sure it's reflective of data and identify gaps) join a couple of calls and work with Mindy via email to finalize each priority category. Council members to act as editors, scientific reviewers.

#### **Timeline Discussion:**

--concern timeline might be too aggressive

--Mindy addressed that we strive for internal approval of draft framework 1 week prior to listening sessions (approximately end of September)

--suggestion to shorten listening sessions to have more time to draft framework

--MISAC Executive Order expires December 1, 2016

**ACTION:** BC/SH to work with Governor's Office on renewal

**ACTION:** Mindy to update schedule according to changes discussed in meeting

#### **Subcommittee composition:**

--Mindy would like groups to be inclusive, invite subject matter experts too

--agreement on suggestion to include 1 exec council member to chair each subcommittee

#### **Prevention--Bryce**

Tom S., Mike Miller, Lori Witham (APHIS), NRCS

#### **Control-Stephanie**

Dave Burch, Floyd, Virgil

#### **Detection—Steve Wanderaas**

Jane Mangold, Lindy

#### **Rapid Response—Tom B.**

Gary Adams, Patricia

**ACTION:** send email to Council members not in attendance to ask them to join subcommittees.

**ACTION:** Mindy and subcommittee chairs to set-up calls for each subcommittee.

**ACTION: ACTION:** Subcommittees to discuss subject-matter-experts to include on subcommittee and/or review

	<p><b>Listening Sessions”</b>  Discussion and agreed upon locations</p> <ol style="list-style-type: none"> <li>1) Pablo-- Community College in Ft. Peck</li> <li>2) Miles City—Floyd may have space, DNRC</li> <li>3) Great Falls Port Area Pest Risk Committee</li> <li>4) CSKT—Pablo community college campus</li> </ol> <p>Dates: Oct.1 ----Oct. 14 timeframe for listening sessions</p> <p><b>ACTION:</b>  Patricia/Steve W. to look into Ft. Peck  Floyd to look into Miles City space  SH to look into DNRC space in Miles City and Lori with PAPR  Virgil to secure Pablo site</p> <p>MWCA Board Meeting &amp; Weed Coordinator training Oct. 11-13 in Baker. Possibility to coordinate.  <b>ACTION:</b> Bryce to check on potential coordination.</p>
Legislative Session Planning	<p>Roundup of upcoming/potential legislation:</p> <p>Firewood Regulation  --Bryce discussed with Sen. Connell. He has agreed to sponsor legislation.  --Would direct MDA standards for wood coming into the state</p> <p>AIS Trust Fund  --working with NW Power Committee to see about getting funding from hydropower industry</p> <p>MACO  --increasing vehicle registration for NWTF in works  --working to have ready by MACO meeting (Sept 22)</p> <p>MDA—  --increase in pesticide registration to fund private applicator  --provide funding for state weed coordinator position  --MABA will probably request some funding for weed coordinator position</p> <p>AIS legislation  --possible pilot project requiring inspection before launch. FPW and FBC will discuss on July 29</p> <p>FWP and others  --possible legislation re. white nose bat spread</p> <p>Steve W. to call Bryce about potential AIS Trust Fund ideas</p>
S. 2240	<p>Governor’s Office has given go ahead to work with congressional delegation to support.  Dave asked if Council would be willing to write letter to congressional delegation urging support. Dave Burch will draft.</p> <p><b>MOTION:</b> Tom Boos moved to write letter to congressional delegation urging support of S. 2240  Steve Wanderaas seconded  Further discussion—none  Unanimous: except Floyd Thompson abstained per agency policy</p>

NRCS Forestry	<p>Discussion about NRCS fuel mitigation projects through the Environmental Quality Incentive Program</p> <p>--Concern that there is no requirement for weed control after the fact</p> <p>--Suggestions to require weed management plan or providing BMPs for how to manage weeds</p> <p>Matt Ricketts from NRCS explained that the environmental incentive program does include planning component relative to the project's goals. Matt also pointed out::</p> <ol style="list-style-type: none"> <li>1) NRCS emphasizes weed management in program</li> <li>2) When opening up canopy and disturbing land participants need to have inventoried plan of what weeds are present. Assessment should include inventory and weed management issues</li> <li>3) Not just NRCS issue. Extends to state lands, USFS, tribal lands, private-industrial lands.</li> <li>4) NRCS is addressing this internally. As part of inventory process, need to identify weeds present.</li> </ol> <p>Possibility to enhance applications to include requirement of weed management plan? NRCS needs to be careful about including further restrictions for a voluntary program. Concern that it might detract people from using program.</p> <p>Best option is to deal with issue through district conservationists. Matt will relay information within NRCS.</p> <p>BMPs w/ weed control practices are included in contract. Dave stressed that weed control should be required by program participants.</p>
Public Comment	None
Adjournment	<p><b>MOTION:</b> Dave Burch motioned to adjourn at 12:15 p.m.</p> <p>Steve Wanderaas seconded</p> <p>No Discussion</p> <p>Unanimous approval</p>

4. Action Items				
Action		Assigned	Due Date	Status
1	May 24 Minute Approval—review comments, update, resend	SH	7/21	In process
2	Renewal of MISAC	SH/BC	8/1/16	In process
3	Mindy update schedule	MW	7/15/16	Done
4	SH to ask Council members not in attendance to join subcommittee	SH	7/15/16	In process
5	Mindy/Subcommittee chairs to set-up subcommittee meetings 1 <sup>st</sup> week of September	Mindy, SH, TB, BC, SW	8/1/16	In process
6	Subcommittees to discuss non-council member participation and identify SMEs to include in review process	All	Subcommittee meeting	
7	<p>Identify partners and locations for listening sessions:</p> <p>Floyd-Miles City</p> <p>SH—Miles City and Great Falls (work with Lori Witham)</p> <p>Virgil—Pablo</p> <p>Patricia/Steve W.—Ft. Peck</p> <p>SH to work with Mindy on itinerary and scheduling</p>	See action	8/1/16	In process
8	Check to see about coordinating with MWCA Board Meeting Oct. 11-13 in Baker. Possibly just send materials to conference.	Bryce	8/1/16	In process
9	Steve W. to follow-up with Bryce on AIS Trust Fund ideas	Bryce & Steve	8/1/16	