

MEETING MINUTES

Meeting/ Project Name:	Montana Invasive Species Council		
Date of Meeting:	Jan. 23, 2019	Time:	10 am - 4 pm
Minutes Prepared By:	Kate Wilson	Location:	DNRC Headquarters, Big Sky Rooms
2. Attendees			
<p>MISC Voting Members: Steve Wanderaas (CDs), Jane Mangold (MSU-Ext.), Alec Underwood (Wildlife), Dave Burch (MDA—proxy for Kim Mangold), Mike Miller (MDT), Tom Woolf (FWP), Jan Stoddard (Dept. of Commerce), Bruce Anderson (private landowner), Amy Gannon (DNRC), Andy Welch (Hydropower)</p> <p>MISC Members Phone: Gail Whiteman (Crow Tribe), Leigh Greenwood (TNC), Steve Tyrrel (Agriculture), David Brooks (Trout Unlimited)</p> <p>Other Attendees: Stephanie Hester (DNRC, MISC Coordinator), Kate Wilson (DNRC), Bryce Maxell (MT Natural Heritage Program), Nanette Nelson (UM/Flathead Lake Biological Station), Tia Metzger (Windfall – contractor), Liz Lodman (FWP), Rachel Frost (Missouri River Council), John Tubbs (DNRC Director), Mark Nechodom (MDA), Bob Cloninger (MDT), Lauri Hanauska-Brown (FWP), Dan McGowan (MACD)</p>			
3. Agenda and Notes, Decisions, Issues			
Topic	Discussion		
Welcome & Introductions	<p>Chair Bryce Christiaens unable to attend meeting. Vice Chair Wanderaas served as Chair and called the meeting to order at 10:03 a.m.</p> <ul style="list-style-type: none"> Round robin introductions and roll call Quorum confirmed. <p>(Action items are in red)</p>		
Administrative Business Steve and Stephanie	<p>Action Item: October 3, 2018 meeting minutes. Need to correct spelling of Dan McGowan's and Carmela Romerio's names</p> <p>Motion: Approve Minutes as amended. Jan Stoddard motion, Jane Mangold 2nd.</p> <p>Discussion: Correct misspellings of Dan McGowan and Carmela Romerio names</p> <p>Vote: All in favor, motion passes.</p> <p>Action: Addition of Ex-Officio Members to MISC</p> <p>According to MISC by-laws, ex-officio members can be added by a majority vote of members. Council approved ex-officio members need to apply to Governor's office for appointment. Ex-officio members would not be able to vote or receive travel reimbursement but would be able to fully participate in meetings and discussions.</p> <p>Gail Whiteman – Indian Nation Conservation Alliance (INCA) representation requested (instead of Crow Tribe) on MISC. Has previously been representing Crow Tribe and continues biocontrol work on the Crow Reservation. Would like Council to consider adding INCA ex-officio position. Will revisit at next meeting.</p> <p>Dept. of Livestock – MISC has been coordinating with DOL on invasive species issues including feral hogs and interagency response team coordination. Exec. committee agrees DOL should have a seat at the table. However, not advised at this time given it is a statutory change. Suggest adding as an Ex-Officio member until legislative fix can be made.</p>		

Council discussed other ex-officio positions including DEQ. Dave commented that DEQ would be a good fit as Ex Officio anyway given their role in water quality and pesticide applications, but they don't have regulatory authority over invasive species.

Motion: Add Dept. of Livestock and Dept. of Environmental Quality as Ex-Officio members. Dave Burch motion, Andy Welsh 2nd.

Discussion: Ex-Officio members can be approved by a majority of the Council without changing statutes. **Suggest discussing with DEQ their interest in membership before including in vote.** We know Livestock is interested already, haven't yet discussed with DEQ.

Motion: Approve as amended (Dept. of Livestock only). Jane motioned. Alec 2nd.

Vote: All in favor, motion passes.

Budget update (handout)

\$95k allocated for this fiscal year

\$10k travel – right on target (\$13,186 expended)

\$32k law review/summit/listening sessions (\$25,126 expended)

\$20k Science Advisory Panel (\$7,692 expended)

\$18k education & outreach (\$2,410 expended, full amount obligated to Windfall contract)

\$6k regional tabletop exercise

Discussion: Stephanie suggested that since we are under budget for law review/summit project and funds for regional tabletop exercise are not needed, Council needs to provide suggestions on reprogramming funds.

Jan – Montana Recreation & Tourism Conference opportunity. **Stephanie and Amy to follow up with Jan on booth/table and materials.**

For all MISC members, let Stephanie know if there is an event coming up that MISC should have a presence at – can cover member travel and materials. **For next meeting, have discussion on moving funds from one category to another (or create new ones) based on remaining balances.** MISC 2019 biennium budget must be spent or obligated by June 30, 2019. Member travel will be higher for next meeting (in Great Falls). Law review/summit has \$7k unallocated. Science Advisory Panel on hold (federal shutdown), so \$20k budget unknown if appropriate amount.

List of 85 vendors that Jan sends materials to annually that we should provide printed materials to as well – education and outreach budget. **Jan will reach out again to get those materials in time for mailing packages out to vendors.**

Provide funding for Squeal on Pigs campaign (Dept. of Livestock taking the lead).

All deliverables for NISC grant have been accepted and grant has been closed. Spent the full amount of \$60,000.

DNRC submitted same budget to legislature for next biennium.

Motion: Vote to adjust budget as needed at April meeting. Jane (motion), Dave B (2nd).

Discussion: Suggest using remaining funds for E&O efforts—Squeal on Pigs, outreach events, printing of outreach materials

Vote: All in favor, motion passes.

2019 Meeting schedule

	<ul style="list-style-type: none"> • April 9-10: Tabletop Response Training – tree pest. Consider using regional tabletop exercise budget to make training more robust (field day, interactive exercise). <ul style="list-style-type: none"> ◦ To do for meeting: Hotel block, meeting space. Consider Cargill facility (no charge last time for meeting space). • July 25 • Oct 17 - last MISC meeting of the year • Exec. committee has discussed idea of hosting mini-summits in odd years to provide a forum for stakeholders and partners to discuss state invasive species issues. Could hold this fall. Needs further discussion. <p><u>MISC Membership Vacancies</u></p> <p>Northern Cheyenne and Little Shell vacant. Dona Rutherford no longer with Blackfeet Tribe, so also need to fill that seat. Blackfeet Loren Birdrattler suggested by Dave B. MDA will send list of tribal contracts.</p> <p><u>Reappointments</u></p> <p>Gov. office mistakenly set all terms to end in 2021 (4-year term). According to statute, terms are to be staggered 4-year terms. As such, Gov. office will be working to correct so terms are staggered.</p>
<p>Montana Association of Conservation Districts (MACD)</p> <p>Dan McGowan</p>	<p>Dan is incoming Executive Director of MACD. He provided an overview of the organization and initiatives and projects they are undertaking this year.</p> <p>Conservation Districts – 58 state-wide. MACD is a 501c4 – can lobby; Soil & Water Conservation Districts (SWCD) is a 501c3 – nonprofit.</p> <p>Is this the most efficient way to operate? 1974 Water Preservation Act delivered 310 permits to CDs. Where are balances and efficiencies – should it remain as two entities or merge into one (e.g. 501c6)? Doing 'deep dive' into structure currently. Part of my drive and direction from both boards is to evaluate this current structure. Four standing committees (MACD): soil and land (currently discussing bills), water resources (oversight team for stream gauges), district operations (what happens at the district level), education.</p> <p>Also redeveloping old partnerships and creating new ones. We want to partner with MISC. Participated in AIS Info Session last week. CDs want to have more of a role and stay on top of invasive species initiatives.</p> <p>During the legislative session, work with committees and individual legislators. Partner with state agencies (DNRC, DEQ, MDA). Watching 45 bills currently. Biggest issues for CDs right now is funding. Dilemma – all have same responsibilities, but different issues due to geography, topography, water resources and mill funding. For operations, 39 districts of 58 that are less than \$30k. Only 9 are above \$69k.</p> <p>310 permits are an unfunded mandate – which is now a big component of the work load. Approximately, 1,315 310 permits on average annually – number of permits after flood rose 500-600 permits. Board members donate their time; over 100k hours donated annually – state getting pretty good bang for the buck through the CDs.</p> <p>Dan invited Council to MACD Legislative Meet and Greet on Jan. 24, 4-9, Montana Club.</p> <p>Discussion: Dave mentioned that weed districts are in similar boat re: funding. Discussion continued about how CDs and weed districts should be better aligned. New MACD resolution to help weed districts on educating the public on invasive weeds. Need further discussion on how weed districts and CDs can work together to leverage</p>

	<p>resources. MDA committed to working on improving coordination with CDs, e.g. attending statewide CD trainings (MDA used to attend but hasn't for some time). Capacity is biggest barrier. Some administrators only work 20 hours a week.</p> <p>Need to continue discussion.</p>
<p>MISC Project Updates</p> <p>Stephanie</p>	<p><u>Law review, listening session, summit</u></p> <p>Stephanie distributed a draft of the Law Review and Summit outcomes report. Identified outcomes from year-long project follow. Need to determine how and if Council wants to implement outcomes.</p> <ul style="list-style-type: none"> • Launch coordinated “Squeal on Pigs” campaign with DOL—Have had initial conversations with DOL and they would like to partner with MISC on the campaign. Suggestion that MISC could help fund campaign. • Determine next steps for aquatic invasive plants with FWP as lead—Tom noted that FWP will take the lead and direction has been set by Director. They will maintain the unofficial AIS list until another listing mechanism is established. Need to keep aquatic invasive plants on MDA list until there is a new list. • Develop species listing committee—In general, this committee would review models and make recommendations on listing criteria, listing process, and delegation of authority for particular taxa to the appropriate agency. • Develop invasive species act committee—In general, this committee would make recommendations on ways to consolidate existing statute into a comprehensive act, review models from other jurisdictions and recommend what additional statutes should be added and suggest ways to incorporate local governments including CDs and weed districts. <p>Lots of discussion on how to proceed with developing a species list. Some members wanted more specifics on how we would list, what species would we list, what criteria we would use etc. Stephanie explained that would be the work of the committee. It would include key stakeholders and agency folks that would study listing models and provide recommendations on a set of criteria and process for listing. Today's action items are to adopt these outcomes and include in work plan for the next two years. The work of how we do list and the act are the work of the committees.</p> <p>Question about support from the Governor's Office on the list and act. MISC has met with governor's office several times to brief them on the progress of the law review and these identified outcomes. They are supportive of MISC taking on these items and Governor mentioned support in Summit welcome video. Members would like a more formal affirmation of support from Governor's Office. Stephanie explained that MISC had discussed an Executive Order with the Governor's Office but ultimately didn't think that was the right strategy and MISC has authority to pursue these items. The Governor has brought these items to cabinet, so directors have been briefed, unclear if that has trickled down through agencies.</p> <p>Members suggested that the exec. committee develop scoping documents to better flesh out the work of these committees and clarify intent.</p> <p>Motion: MISC to collaborate with Department of Livestock and launch Squeal on Pigs campaign. Jane Mangold made motion, Amy 2nd Discussion: Do we need to get permission for campaign? We have already received permission from the Washington Invasive Species Council who developed campaign. It's intended to be a regional campaign for consistency of message across region. Vote: All in favor, motion passes.</p> <p>Motion: Agreement to move forward with both items (species listing committee and Invasive Species Act Committee) with Executive Committee to take the lead on developing recommendations for structure by the April meeting. Mike made motion. Dave B 2nd.</p>

Discussion: Tom W - Define means scoping of both items, not creating them. Dan suggested that working group create recommendations for structure. Kate suggested working group.

Vote: All in favor, motion passes.

Invasive Species Summit Report

Law intern Hallee Kansman compiled notes from the Summit and drafted a report summarizing Summit themes, panelists, content and outcomes. **MISC members to review and provide comments by Feb 1st on the Montana Invasive Species Summit Report.**

Annual Report

Stephanie to draft 2018 report. Share with E&O committee and then share with MISC members.

Summit Evaluation

Stephanie shared the results of the post-summit survey. Majority of attendees rated the event 4 out of 5 stars. For the majority the Summit fulfilled their reason for attending and felt the Summit goals were met. Generally satisfied with format. Some comments requesting more breakout sessions, but others really liked the format with experts from around N. America. Idea to have mini-summit every other year (Montana focused), and rotate years with bigger summit. **Stephanie to send out Summit evaluation summary.** Council intended outcomes achieved – sharing law review, themes and exploring options for gaps uncovered in law review.

Western and National Plant Board 100th Anniversary – Stephanie invited to speak (on behalf of MISC) at Western National Plant Board meeting on panel about enhancing coordination between national and state invasive species programs (May, San Diego). Panel would include NISC and state invasive species council coordinators. The National Plant Board meeting will take place August 11-16 in Kalispell. MDA and MISC helping with planning.

Missouri River Invasive Mussel Pilot Project

Central & Eastern Montana Invasive Species Team (CEMIST) renamed and moving forward on multi-taxa invasive species issues (previously focused on invasive mussels). NISC pilot project wrapped up but efforts to continue state and CEMIST invasive species coordination in central and eastern MT continues.

Science Advisory Panel – *Mogulones crucifers*

Steering committee has met and drafted purpose and outcomes. They have also identified appropriate panelists (4/7 accepted thus far). Planning to hold panel workshop in April but currently on hold given federal government shutdown. Action item to appoint steering committee chair. Bryce would like to be Co-Chair along with Sharlene Sing from USFS.

Motion: Move that Bryce Christiaens and Sharlene Sing serve as Co-Chairs of the *Mogulones crucifers* Biocontrol Steering Committee. Jane Mangold made motion. Mike M. 2nd.

Discussion: Steve W – Director Tubbs has expressed his support for these science panels. Mike M – Bryce most knowledgeable on biocontrol, makes sense. Steering Committee in place – many non-MISC members with expertise in biocontrol. Should Stephanie send doodle poll for meeting (given federal shutdown)? Jane – should move forward even if some members can't respond. Hopefully federal employees will be able to join when they return. **Stephanie to reschedule next steering committee meeting.**

Vote: All in favor, motion passes.

	<p><u>Interagency invasive species ICS training</u></p> <p>With help from Department of Emergency Services, Stephanie has scoped Incident Command System (ICS) 'light' curriculum for agency staff involved in invasive species management and/or response. Phase 1 (background courses), Phase 2 (role specific courses). Need to train up Public Information Officers and Liaison Officers. Phase 3 (advanced position specific training).</p> <p>All training free through multiple platforms. Next steps would be outreach to identify those interested, follow up with training plans. Dept. of Emergency Services (DES) to manage certifications and course completions. Give identified participants two years to complete. Steve W – All MISC members should at least do the level 100 ICS course. Stephanie – will be covered at next tabletop exercise (April 9-10, Great Falls).</p> <p>Professional development opportunity to hone skills on response – could be applied in any emergency situation, but also applicable on invasive species response. Amy G – also a way to see where you might fit into response. Understand how ICS is set up is helpful to see where you should plug in and where it's already covered by others. Steve T – maybe offer to outside individuals, but require completion of online level 100 course as a requisite.</p> <p><u>Action: adoption of General (All-Taxa) Response Framework</u></p> <p>An all-taxa response plan is identified as an action item in the MT Invasive Species Strategic Framework. This has been drafted by contractor – content was pulled from the Montana Invasive Mussel Response Guidelines. Objective is to be applicable to any invasive species that are detected. Contractor included 'discussion' paper that provides overview of how to use depending on the species. Add to April meeting agenda as action item – not an urgent matter, can wait until everyone has time to review it.</p>
<p>Invasivespecies.mt.gov</p> <p>Kate Wilson Tia Metzger (Windfall)</p>	<p><u>E&O Committee Meeting and Report Out</u></p> <p>Windfall project manager, Tia Metzger, provided an overview and status of the development of invasivespecies.mt.gov, which includes the development of a new MISC website. Tia went over the website navigation map for landing page and MISC homepage. The group reviewed and discussed the navigation, tabs and features. Will provide slides and site map/info sheet to larger committee for review (especially ensuring all partners links and information is accurate). The site is scheduled to be launched in the Spring. Windfall also created the materials for the Summit—tablecloths, retractable banners, lanyards, programs. (materials on display at meeting).</p> <p>The site is meant to be a portal for invasive species managers, the public, partners, etc. It's been difficult to figure out navigation since the information is meant for virtually anyone interested in invasive species. Two goals of the site are: 1) not create content, but rather provide easy navigation to authoritative sites; 2) create a low-maintenance site.</p> <p>E&O committee members and partners will be provided with content from their sites for review and approval. The committee will meet again to go over final content. It was suggested that a feature be added to include what you can do by activity, e.g. how can gardeners prevent invasive species introductions. Set up E&O Committee meeting soon to discuss website navigation in more detail and plan for Rotunda event.</p> <p>Invasive Species Awareness Event is scheduled for March 1 in the Capitol Rotunda. Kate sent vendor invite two weeks ago with a deadline of Feb 15 to RSVP. Will work with E&O Committee to organize activities, etc. If you are interested in tabling at the event, please contact Kate.</p> <p>Invasive Species Bulletin</p>

	<p>The state has adopted a new list-serve platform called Granicus/Gov Delivery. It is planned to launch around April. This new platform will enable the Invasive Species Bulletin to have a new updated, professional look and feel since the new system includes much more functionality, templates, and tools.</p> <p>Big Sky Watershed Corps (Liz Lodman) – DNRC funded cost-share for BSWC members to assist with AIS education, outreach and monitoring for 2019 season. Liz and Kate are coordinating training March 5-6 in Helena.</p>
<p>Committee Updates</p> <p>Stephanie Hester & Bryce Maxell (for Jed Little)</p> <p>Stephanie Hester</p> <p>Amy Gannon</p> <p>Stephanie Hester & Rachel Frost</p>	<p>Data Management The committee last met Dec 17 – discussed centralizing data with other partners (MWCA). Mussel story map has been updated (link at http://cleandraindry.mt.gov/). Story map include ICS online resource management idea (interactive way to download and upload forms, communicate, share information, etc.). 500 invasive species records and 54k invasive species reports/locations. Waiting on BLM assessment and inventory monitoring and NRCS natural resource database – federal shutdown affecting project. Push data points back to EddMapS (centralized data now has more records than they do for Montana). Remote sensing – continuing discussion. Priority 1A, 1B, 2A, 2B list drafted to link most appropriate species to use for predictive modeling. Contact Stephanie for complete meeting minutes.</p> <p>Tree Pest Last meeting was in April and included a tree pest table-top exercise. Former Chair Katie McKeever stepped down and that position is currently vacant. Next event for committee members will be an April exercise. The committee shares information via email, but not too active at this point. The committee will reconvene before exercise to prepare. Deregulation of emerald ash borer (EAB) is one of the issues the committee is tracking. Amy G – need to get ready for EAB detection. WA or has a statewide (pest specific) task force that formed to coordinate on EAB. Amy suggested that might be a good structure for response. Suggest that a subsection of the committee and other key players form to focus on EAB. How to find a chair for this committee? Amy G – willing to lead a call on EAB task force but not chair.</p> <p>Firewood The committee shares information and will be preparing for incoming field season. Was hoping to wait for federal employees to be back to schedule next meeting, but can't wait too long, may need to move forward soon. Lots of success stories – working with Dave Landstrom (FWP) on signage at state campgrounds. Custom printing of signage for private campgrounds. Need funds for more printing – signs and displays for rest stops. Could use MISC support on education and outreach efforts – consider at future meeting. Lots of interest in the firewood issue. Trying to keep balance of casual sharing of information and formal committee of MISC.</p> <p>Invasive Woody Trees Salt cedar update – MSU graduate student working on biocontrol, attractants and density work. However, this student has now left and there doesn't seem to be anyone taking the lead. Dave B – you can move the bugs within the state but not into the state without a permit. Steve W – Musselshell River seeing lots of new sandbars and populations of salt cedar after flooding. Working with Upper Missouri River partners to try to keep pushing for control efforts. Updating salt cedar management plan (MDA) and task force. Jasmine will be calling a meeting soon to discuss structure and next steps. Russian olive Trust Fund Grant request under consideration.</p>
<p>Invasive Mussel Economic Damages report briefing</p> <p>Nanette Nelson</p>	<p>Nanette Nelson, Flathead Lake Biological Station, Research Economist provided a briefing on the Invasive Mussel Economic Damages report. The study was aimed at calculating the potential cost to the state of an invasive mussel infestation to impacted stakeholder groups. Nanette has been working with steering committee for the past several months to get at data and formulas most appropriate for the state of Montana.</p>

	<p>Steering committee members include MISC members, NISC, and a variety of stakeholders.</p> <p>Some data for the report was readily available and published, but many areas of impact not known – needed to extrapolate from existing information and/or look for formulas. Applied per volume cost estimate to both consumptive and non-consumptive uses. Consumptive use – volume of water that each industry pulls from surface water (USGS data). Non-consumptive use – had to use variety of different sources to get at number of users.</p> <p>Assumptions: All freshwater systems in Montana (lakes, reservoirs and rivers). Invasion would occur at numbers seen in Great Lakes (maximum potential). Does not include 'ripple effect' (e.g. jobs) or how people value water resources as they are (non-use values).</p> <p>Best professional judgement on some categories without published data on specific impacts (fisheries, tourism, etc.). Loss in private property value is a one-time cost, so not captured as part of the \$234 million annual cost – but loss of property tax revenues to local governments is included. Irrigated land could also see loss in value (based on net value of what can be produced on property) and that was not calculated in report.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Irrigation costs can be personalized– report includes lower and upper bounds per acre foot costs (\$2.78 - \$5.75 per acre foot). Ad cost per volume/acre feet to one pager. • Tourism and recreation on scenario-based formula. The amount currently spent on prevention (Montana AIS Program) is three percent of the estimated \$234M in annual mitigation and lost-revenue costs. • study certainly helps inform the story and the need for continued program funding. Good information that allows us to move the narrative forward west-wide. Useful in discussions with other states as well. • MISC Exec. has been working with Governor's Office and report and has been approved for release along with press release. Release planned for Jan. 24 • Stephanie will take general questions about project. Any technical questions will be directed to Nanette • Briefings were offered to stakeholders ahead of release and could be scheduled after release if is interest • Idaho irrigator that spoke in Montana (Larry Pennington) might be a good source of information for irrigation community on costs. Rachel – thinking of asking Larry to come back for future irrigation workshops. Nanette – irrigation sector was definitely the most difficult aspect of this analysis. For irrigation calculations used rate charge at point of diversion (costs), doesn't include the value or types of crops, so this is really the best available costs. • Add link to full report on one pager (or reference where it can be found).
<p>2019 Legislative Session</p> <p>Director John Tubbs, Stephanie Hester, and Tom Woolf</p>	<p>AIS program and funding update</p> <p>Just got notice that EQC AIS funding bill (HB32) will be heard on Feb. 4. There are placeholders for other AIS funding bills but they have not been introduced.</p> <p>An AIS work session took place on Jan. 14 to inform legislators about how the program has evolved since the enhanced funding from the 2017 Legislature. Director Tubbs thanked those who participated in AIS Legislative Session. It was very positive and ~100 people attended. Most effective – anchored AIS as issue that legislature can't walk away from. They may not know how to pay for it yet, but still a priority. Really appreciated partners showing up. They were well spoken and demonstrated FWP isn't the one carrying the concern – many stakeholders in the issue. Governor Bullock mentioned the session today, and it may even make it into 'State of the State Address.</p>

	<p>Stephanie will continue to send out a list of invasive species-related legislative bills throughout the season.</p> <p>Bill updates:</p> <ul style="list-style-type: none"> • HB63 (sunset for private applicator liability issues) hearing is Friday Jan. 25 • HB142 (modernizes definition of 'management' in Weed Act, replaces 'chemicals' with 'herbicides,' 'eradication' instead of 'enforcement') is Monday Jan. 28. • HB221 also being discussed soon (private applicators could be certified online instead of taking test in person)
Wrap-up Public Comment Adjourn	<p>Agency and partners updates Mike M – reminder to send info to Bob (will be replacing Mike when he retires) Kate W - UC3 AIS Program Evaluation (online survey based) for both stakeholders (direct interaction with program) and public (general interest, went through boat inspection, etc.). Alec U – outfitters partnership “Guiding for the Future.” Developing a curriculum for guides to become better stewards. Would be great to work with FWP on AIS portion.</p> <p>New business N/A</p> <p>Public comment Bruce Anderson – point of interest at Wild Horse Port (N of Havre). Asked about boats coming down from Canada at Wild Horse Point (north of Havre) and if they are inspected. Tom W – Training coming up in a couple of months for US Border agents, hopefully will help raise awareness and increase assistance.</p> <p>Motion: Adjourn meeting at 3:45 pm. Mike (motion). Jan (2nd). Discussion: N/A Vote: All in favor, motion passes.</p>

4. Action Items				
Action		Assigned	Due Date	Status
1	Approach DEQ first to see if their interested in serving on MISC in Ex Officio capacity	Stephanie Hester	4/1/19	Complete—no response
2	Montana Recreation & Tourism Conference opportunity - follow up with Jan on booth/table and materials	Stephanie Hester, Amy Gannon & Kate Wilson to follow up with Jan Stoddard	4/1/19	In progress
3	Include discussion and action item for budget on next meeting agenda to reprogram funds if needed	Stephanie Hester	Done	Complete
4	Reach out to MISC members to get printed materials in time for mailing packet to tourism vendors	Jan Stoddard	3/1/19	In progress
5	Consider using regional tabletop exercise budget to make training more robust (field day, interactive exercise)	Executive Committee	2/5/19	Complete
6	Hotel block, meeting space for April meeting	Stephanie Hester	2/10/19	Complete
7	MDA to send list of tribal contacts to Stephanie to fill vacancies	Stephanie Hester	4/1/19	Complete
8	Discuss affirmation of support for invasive species list and invasive species act with Governor's Office and develop scoping document	Bryce Christiaens, Stephanie Hester	4/10/19	In progress
9	Review and provide comments to Stephanie by Feb 1 on the Montana Invasive Species Summit Report	MISC members	2/1/19	Complete
10	Draft MISC Annual Report and share with E&O committee and then share with MISC members.	Stephanie Hester	2/15/19	Complete
11	Send out digital copy of Summit evaluation summary	Stephanie Hester	Complete	Complete

12	Reschedule science advisory panel steering committee mtg.	Stephanie Hester	Complete	Complete
13	Add all taxa response plan as action item to April agenda	Stephanie Hester	Complete	Complete
14	Set up E&O Committee meeting soon to discuss website navigation in more detail and plan for Rotunda event.	Kate Wilson	2/1/19	Complete
15	Will provide slides and site map/info sheet to larger committee for review (especially ensuring all partners links and information is accurate).	Kate Wilson	2/5/19	Complete
16	Schedule call with Tree Pest Committee to discuss concept of EAB task force subgroup	Amy Gannon	2/15/19	Complete
16	Schedule Invasive Woody Plants Committee meeting	Jasmine Reimer	3/1/19	Complete
17	Add cost per volume/acre feet and link to full report to one pager before release	Stephanie Hester	Complete	Complete